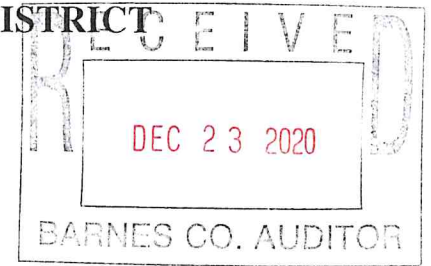


BARNES COUNTY SOIL CONSERVATION DISTRICT

www.barnes.nd.nacdnet.org

Minutes of Meeting
November 09th, 2020
Valley City Courthouse
Valley City, ND 58072



Board Members Present:
Charlene Stenson
Diane Olson
Pete Paulson
Bob Bruns
Shelly Nelson

Others:
Jason Elston, Tech
Brent Gustafson, CDU Supervisor
Jill Olson, Clerk

The November meeting was called to order by Stenson at 10:20 am at the Valley City Courthouse in Valley City, ND. Minutes from the October 22nd, 2020 board meeting were reviewed, Stenson declared those minutes approved as presented.

FINANCIALS:

A list of receipts and bills paid during October 2020, were reviewed by the Board. Bruns made a motion to accept the October 2020 financial statement as presented with Paulson seconding it. All in favor aye. Motion carried.

CORRESPONDENCE:

1. Reviewed the NACD memo stating they would go all virtual this year.
2. Reviewed the price list for all the districts.
3. Reviewed the letter for ND DOT stating they are implementing a median cable guardrail down interstate 94 from Oakes interchange to West Fargo.

Office Report: Brent Gustafson informed the Board that the Valley City DC position is still open and they are taking applications. Matt Shappell will be done the first part of December. The next acting DC will probably not start until after the first of the year and will be here on limited hours. It would be beneficial to inform the producers in the next newsletter when the acting DC will be in.

Technician Report: See attached report.

OLD BUSINESS:

1. November Convention in Bismarck – there has been talk as to holding it virtually since the covid-19 numbers are on the rise everywhere. Jill handed out the draft agenda for the meeting. Jill will also keep the board informed of any changes.

NEW BUSINESS:

1. December meeting is set for the 21st at 1pm. Greg Sandness, Jacob Dummer, Andre Delorme and student will be here to present the Clausen Spring Assessment final numbers. The board also has their annual Christmas supper that night. Jill will check with Sabir's and see what kind of seating arrangement we can do for covid regulations.
2. Retention of Documents – Jill has been working on cleaning up some of the files in the office. She has been referencing the documentation retention schedule provided by the State and NDSU. It is a general retention schedule so some clarification is needed on certain things. There was discussion as to how long to keep tree plans. For example 50 years or older, do we discard? No decision has been made at the time.
3. Certificate of Deposit – Dacotah Bank – is set to mature. The interest rates are not very favorable. There was a unanimous decision to let the CD roll over to the current term of 10 months at a rate of .10% .
4. Evaluations – the board met individually with Jason then Jill. They have made the decision to drop the insurance through BCBS and offer each employee a stipen monthly. They will finish the evaluations at the next meeting.

ADJOURN:

There being no further business to come before the Board at this time, the meeting adjourned. The next meeting is scheduled for December 21st 1pm, 2020. The next meeting will be at the VCSU Norway Room for social distancing.

Respectfully submitted,
S/ Jill Olson, Sec/Treas.
Approved:

Technician Report Oct/Nov 2020

- **Trees:**
 - Awaiting 2nd round of OHF-continue to receive calls for cost share
 - After talking to Rhonda Kelsh (OHF) 2nd round will probably be for spring 2022
 - 10-19-20 OHF Paid for our Spring 2020 Tree Planting-**\$27,867.05**
- **Parks and Recs Grant:**
 - Vault Restroom has been installed and all landscaping has been completed.
 - 11-5-20 Received payment on completed restroom project--**\$15,856.80**
- **Tractor/GPS**
 - Will be having weight bracket and block heater installed 11/10. 2nd valve is backordered ETA? Possibly end of November or December. 2nd valve and weight bracket were part of purchase. Block heater we will have to pay for.
 - Update: tractor sold for **\$11,650** as of 10.19.2020-See attached purchase agreement
 - Marshall Saw did not sell. Can list it and actively try to sell it or we can wait until spring when there will be more interest.
 - Purchased a new 3-point Quick Attach (Fleet Farm) and cylinder from Magister Hydraulics
 - Currently have SC Welding converting planter, WB machine and mower all to Category 2 quick hitch
- **Miscellaneous**
 - Shed and equipment winterized and stored
 - Still routing drill for dormant CRP plantings.
 - Tested Positive for Coronavirus on October 19th. Was exposed in office on October 14th. Quarantine ended October 28th.